

OUR LOCAL VOICE FOR NATURE

THE NEIGHBOURHOOD NATURE PLAN

Meet up & make a difference



THANK YOU FOR JOINING THE NEIGHBOURHOOD NATURE PLAN.

You are in good company!

Right now, people and groups across Derbyshire are getting together to decide their local priorities for nature.

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MEET UP & MAKE A DIFFERENCE

What is the neighbourhood nature plan?

Now is a critical time for wildlife. In 2024 there will be a general election. It may well be the most important of our lives. The next government will either be responsible for the turnaround for nature and climate, or for failure leading to catastrophic collapse.

Nature is important to all of us in so many different ways. Maybe you are worried about flooding or the loss of species. Perhaps you want clean rivers to swim in, or to fish from.

Nature could be vital to you as a farmer, or because you draw your living from the land. Or maybe you like to walk, run, climb or ride in a landscape that is thriving. Or is there a specific place, important to you, that needs restoration or protection?

Whatever your connection to nature, or your worries and concerns, the Neighbourhood Nature Plan is your chance to have your say, and to join your voice with thousands of others across Derbyshire.



VISIT OUR WEBSITE:

www.neighbourhoodnatureplan.org

ANYONE CAN TAKE PART!

Your neighbourhood nature journey

REGISTER

Register on our **website**,
if you haven't already

PLAN

Plan and promote
your forum

01

03

02

ADD

Add your group name
to our **map**



SCAN TO DOWNLOAD OUR EASY STEP BY STEP GUIDE

www.neighbourhoodnatureplan.org



SHARE

Use our **website** to share your priorities and contact your local candidates



HOLD YOUR FORUM

Agree your local priorities at your forum

MEET YOUR MP

After the general election, meet with your new MP to secure your priorities



GETTING ORGANISED

Planning your forum

SIZE OF A MEETING

Neighbourhood Nature Forums can be at all scales, from a citizen's assembly in a local hall to a talk amongst friends around a kitchen table. To decide what size venue would work best for your group, estimate the number of people that might attend your event.

WHERE TO BOOK

When you have a rough guide to numbers, you can pick out a venue. There are a variety of places you could choose to hold your Neighbourhood Nature Forum, from the comfort of your own home to your local village hall, see venue suggestions.

LENGTH OF A MEETING

Estimate how long your Neighbourhood Nature Forums might last. It may help to plan out an agenda. Typically a gathering will last between 1 to 2 hours but how long you need will depend on the number of people that join

COSTS

Once you have picked a venue, secure it with a booking and pay any deposits that may be required.

REFRESHMENTS

If the Neighbourhood Nature Forum is being held at someone's house then tea coffee and biscuits will kick things off nicely. The host may want to consider asking people to make a contribution by bringing something. Many venues offer refreshments so check to see what's available and think about any costs. Asking for a voluntary donation per person may help to cover these.

venue suggestions

Kitchen/lounge

Village hall

Leisure centre

Booked room in a pub or restaurant

Rented space at a local business

School hall

Community centre

BOOST PARTICIPATION

How to promote your nature forum

Now you have set up your forum it's time to promote it to get as many people there as possible.

Let us know where and when your forum is by registering your forum on our [website](#). It will then be added to the website and promoted on social media. If you are planning a small group of friends or neighbours you can opt-out of promoting.

Share your forum on social media in local community groups.

If you want people to be able to register to come to your forum, you can set this up on Eventbrite, the online ticketing service. More details provided in [this guide](#).

Download and print your posters from the [website](#) and add your venue, date and time and put up in your local area.

www.neighbourhoodnatureplan.org

ANYONE
CAN TAKE
PART

STEP BY STEP GUIDE

How to set up Eventbrite

If you want people to be able to register to come to your event, you can set up your Neighbourhood Nature Forum as an event on Eventbrite.

Eventbrite is a free to use all-in-one ticketing and marketing platform. With Eventbrite, you can easily manage event tickets online and monitor how many people are planning to attend your event.

You will need to set up an account by visiting: eventbrite.co.uk

01

Click on your account name and select **Manage My Events** from the drop-down menu.

02

Click '**Create new event.**'

03

Work your way through the Basic Information form:

- Event title – add your event title, e.g. Neighbour Nature Forum Buxton.
- Organiser, e.g. Buxton Community Group.
- Type – choose seminar/talk.
- Category – choose charity/causes.
- Tags – enter three words that represent your event, e.g. nature/community/election.



04

Scroll down and complete the location section.

05

Add date and time, ensuring to add both start and finish times.

06

Go to bottom right and click '**Save & Continue**' button.

07

Add an image for your event; you can use something from our [assets page](#)

08

Add a description for your event; you can take some wording from our [posters](#)

09

You can then add your ticket options. You can choose '**Free**' and choose how many tickets are available for your event.

10

Once you have added all your information, don't forget to press 'Publish' so that your event is publicly available.

11

You can then **copy the event link** to your posters and social media to promote!



Forum agenda

To help you ensure your Neighbourhood Nature Forum goes to plan, we have supplied a sample agenda below.



Who's attending

Make a note of all attendees' names and postcodes. This will show that your forum is supported by local people. If you are expecting a lot of attendees you could ask people to write this down when they arrive. Some people may not wish to share this information and that is absolutely fine!



Welcome and housekeeping

Whether a big or small forum, a cuppa and hello is a great way to begin. Follow this by sharing any common ground rules, including things like being respectful of other participants, not interrupting, and staying on topic. It's also a good opportunity to share locations of fire exits, toilet facilities and any other key health and safety information.



Play welcome video

Playing our [welcome video](#) will help set the tone for your forum.





Time to discuss your priorities for nature!

Depending on the size of your meeting you may want to split into smaller groups to ensure everyone has the opportunity to speak and be heard. Each group will need a note taker. All participants need the opportunity to feed back their priorities. Decide on a reasonable amount of time for the group/groups.



Feedback and create action plan

The next phase should focus on prioritising actions that had been collected through the group discussions. Sorting through all the ideas might make it easier to prioritise.

Top tip... create 3 groups 

GREEN - A GREAT IDEA TO BE PROGRESSED

AMBER - AN INTERSETING IDEA, BUT NEEDS FURTHER DEVOLPING

RED - AN IDEA NOT WORTH DEVELOPING

Try and go through each green idea and ask for a show of hands to select four or five of the best ideas.



Local priorities

These ideas will form your plan.



DOWNLOAD ASSETS FROM:
www.neighbourhoodnatureplan.org

VOICE YOUR PRIORITIES

Discussion topics

This meeting is an opportunity to find out about what nature and climate issues are most important to you and your local community.

This is your chance to get local voices heard and hold your local party representative accountable, so they take action for nature when elected.

Make sure someone's taking notes!



VISIT OUR WEBSITE:

www.neighbourhoodnatureplan.org



STRONGER TOGETHER

Share your priorities

Now that you have agreed your priorities for nature, it is time to let your local candidates know what these are. This is a crucial stage. You will be joining people across Derbyshire calling for change.

Action

Go to our website and fill in the 'share your priorities form'. This will create a message to all of the announced local parliamentary candidates in your constituency. You will be able to edit the text of this before sending.

We will also publish your group's priorities on our website and share these. Charity and Election Law prevents us from publishing statements supporting or criticising any particular party or candidate so please avoid this language if you want your priorities shared.



FILL IN OUR SIMPLE FEEDBACK

www.neighbourhoodnatureplan.org

OUR HANDY GUIDE

Pre-meeting checklist

- Book venue.
- Send out invites/set up on Eventbrite.
- Promote on social media and posters.
- Let us know your event details.
- Map your event on the **website**.
- Organise refreshments if needed.
- Assign roles to your attendees, such as note taker and tea maker!
- Ensure you have a laptop or similar if you would like to play the welcome video – check to see if you need wifi passwords etc.
- Pens and paper.
- Prep your discussion topics.



RESOURCES

www.neighbourhoodnatureplan.org

Post-meeting checklist

- Fill in your feedback form on the **website**.
- Thank attendees and share your meeting notes.
- Tell your attendees what happens next.

Don't forget...

Most importantly, ensure you fill in our **online feedback form** and send it to your local candidates via our web-link.

You can also share your priorities on social media, in your local parish magazine and even with local press!



AND FINALLY...

What happens next?

Now that you have published your group's priorities and shared them with your local candidates you can:



Pre-election

Share your candidates' responses and chase those who haven't responded. Ask your supporters to share your priorities.

We will be holding webinars for anyone who wants to learn more about how to advocate for change. Details will be published on [our website](#).



Post-election

Invite your elected MP to a meeting to discuss and secure your priorities.



Don't forget

Your candidates want your support and your elected MPs are representing you - your voices matter!

Making a real impact in your community....



THE NEIGHBOURHOOD NATURE PLAN COALITION

The Neighbourhood Nature Plan is supported by a coalition of Derbyshire organisations, or the local chapters of national organisations. Together we represent thousands of people across the county who rely on and love local nature, and who want to see strong action to stop the nature crisis.



Derbyshire
Wildlife Trust

Rural Action
DERBYSHIRE

BMC

DOWN
TO EARTH



CPRE

RAMBLERS

WOODLAND
TRUST

